

## SELLL Student Café – Café Leaders and Café Assistants

### Role Information and Duties

The SELLL student café is a space where students can socialise, read, write, collaborate on group work and grab a coffee/snack. The café is available to students and staff alike and will be run by the Café Leader alongside a team of Café Assistants.

We are recruiting a team of 3 **Café Assistants** to work alongside the current Café Leader.

Shared responsibilities between the Cafe Leader and Cafe Workers will include:

- Completing shifts at the Café.
- Promoting the café to fellow students, developing initiatives and new ideas to make the café a SELLL communal hub.
- Reporting back to the SELLL PS team on a regular basis on the operation of the facility.
- Attending the Student Staff Committee to provide updates on the Café (which can be taken in turns).

### Hours and Payment

- The **Café Assistants** will be allocated 3-4 hours per week in order to take up shifts.
- The payment per hour for Café Assistants will be: **£12.43/hour**.

### Expectations

- The Café will be open during term time only.
- You will have full training before you take on this role.